



THE UNIVERSITY *of* NORTH CAROLINA  
**GREENSBORO**

The Graduate School

September 2017

TO: August Master's and Ed.S. Graduates and December Master's and Ed.S. Degree Candidates

FROM: The Graduate School

We are proud to invite our 2017 December degree candidates, and those who completed graduate degrees during the 2017 Summer Session, to participate in the University's December Commencement on Friday, December 8 at 10 a.m. in the Greensboro Coliseum.

Since *all* graduates will receive individual recognition as they walk across the stage, it is imperative that this office know if you plan to complete degree requirements and attend the commencement ceremony. Even if you indicated an RSVP during the application for graduation process, please go to the following website and submit your electronic RSVP by **Friday, November 3, 2017**:

[grs.uncg.edu/current/graduation-rsvp/](http://grs.uncg.edu/current/graduation-rsvp/)

Beginning September 19, The Graduate School will send a series of 10 weekly emails to your UNCG student email account which detail important ceremony announcements and information. Be sure to check your account frequently.

The following page has information about final deadlines, ceremony options, diplomas, and obtaining academic regalia,

Don't forget to check out the Commencement Central website for additional information about the commencement ceremony:

[reg.uncg.edu/commencement-central/](http://reg.uncg.edu/commencement-central/)

## **DEADLINE DATES FOR STUDENTS COMPLETING DEGREE REQUIREMENTS**

Monday, November 3	Deadline for master's candidates to upload a copy of the thesis to The Graduate School for approval.
Thursday, November 30	Final date for complete clearance of December candidates for degrees, including online submission of approved thesis with The Graduate School ( <b>by 5:00 p.m.</b> ) and payment of fees owed the University (signed title and approval pages for master's theses are due at this time).

## **ACADEMIC REGALIA AND MORE**

Academic regalia for graduate students will be available for order in the UNCG Bookstore beginning with a two day event, October 2 & 3 from 8:00 a.m. to 7:00 p.m. Staff will be available to take orders and pre-fit students for appropriate regalia sizes. Graduation announcements and diploma frames may also be ordered at this time. A representative from Balfour will be present to take orders for rings and personalized announcements from 10:00 a.m. to 6:00 p.m.

Master's and Ed.S. students who are unable to attend the two day event or visit the Bookstore in person can submit a regalia order online at <http://www.uncg.bkstore.com>, beginning October 2.

To ensure receipt of appropriate hood color, master's and Ed.S. degree candidates ***must order by Friday, November 10***. The cap, tassel, gown and master's hood may be purchased from the Bookstore for \$89.98 plus tax.

## **TIME AND PLACE OF COMMENCEMENT**

Commencement exercises will be held in the Greensboro Coliseum on Friday morning, December 8, beginning at 10 a.m. Students planning to participate in the ceremony should arrive by 9:00 a.m. for instructions and line-up. The ceremony will last approximately 2½ hours.

## **COMMENCEMENT GUESTS**

You may invite as many guests as you desire, however, seats are not reserved. Please urge your guests to arrive at the Coliseum no later than 9:45 a.m.

## **RECEIPT OF DIPLOMAS**

Master's and Ed.S. diplomas will be mailed in February to the permanent address provided on the Application for Graduation. Please contact The Graduate School at [grsenrol@uncg.edu](mailto:grsenrol@uncg.edu) regarding diploma address changes by December 31, 2017; these changes cannot be made in UNCGenie.

**Final instructions will be emailed in November to all students who RSVP that they plan to attend the University Commencement ceremony. We hope to see you on DECEMBER 8, 2017!**