

Class Meeting Time Format and Sequence

All courses meet for part of a term and must be offered within the beginning and ending dates of the full semester calendar and no course may end on or after the date of graduation for the term. The University Registrar's Office will determine the appropriate dates for add/drop and dropping without academic penalty, and the Cashiers and Student Accounts Office will determine payment and refund deadlines for all courses. See <https://reg.uncg.edu/calendars/> for the Parts of Term calendars.

Course meeting times must be entered in the military (24-hour) time format. Please do not enter your meeting times in standard clock format when you submit your schedule request. See below for the conversion table:

Morning Hours	Afternoon Hours	Evening Hours
8:00 AM = 0800	12:00 Noon = 1200	5:00 PM = 1700
9:00 AM = 0900	1:00 PM = 1300	6:00 PM = 1800
10:00 AM = 1000	2:00 PM = 1400	7:00 PM = 1900
11:00 AM = 1100	3:00 PM = 1500	8:00 PM = 2000
	4:00 PM = 1600	9:00 PM = 2100
		10:00 PM = 2200

Course schedules should adhere to the following Standard Hours table. Hours apply to three and four credit hour courses offered during the fall and spring semesters.

Morning Hours	Afternoon Hours	Evening Hours
0800-0850 MWF	1200-1250 MWF	1700-1750 MWF
0800-0915 TR	1230-1345 TR	1700-1815 MW or TR
0900-0950 MWF	1300-1350 MWF	1730-1845 MW or TR
0930-1045 TR	1400-1450 MWF	1800-1850 MWF
1000-1050 MWF	1400-1515 MW or TR	1800-1915 MW or TR
1100-1150 MWF	1500-1550 MWF	1830-1945 MW or TR
1100-1215 TR	1530-1645 MW or TR	1900-2015 MW or TR
		1930-2045 MW or TR

- MWF classes are 50 minutes and meet on the hour.
- TR classes are 75 minutes and meet sequentially on the hour/half-hour beginning at 0800.
- MW classes are 75 minutes, meet sequentially, and may be scheduled only after 1400.
- Courses meeting two days per week should not mix day sequence. The approved sequences are MW or TR, not MT or WR or TW.
- One semester hour classes meet 50 minutes per week and should follow established meeting pattern start times (above).
- Two semester hour classes meet 100 minutes per week and should follow established meeting pattern start times (above).

Three-hour block courses should include 150 minutes of instruction and 20 minutes of optional break time (scheduled for 1400 and later):

1400-1650	1730-2020
1500-1750	1800-2050
1600-1850	1900-2150

Three-hour laboratory courses should follow the following sequence:

0800-1050	1830-2120
1230-1520	1900-2150
1530-1820	